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the original Korean text shall take precedence over the English version.

<Notes for Students Accepted for Department Transfer>

1. Announcement of Department Transfer Results

- A. Date : 17:00, December 12 (Fri), 2025
- B. How to Check the Results : KUPID > Registration/Graduation > University Registration > Department Transfer

2. Important Notes

- A. If accepted for department transfer, your Department will officially change on March 1, 2026.
 - However, to allow you to register for courses offered by the department to which you have been accepted for transfer, a temporary academic status update will be processed in January.
 - If a student completes, graduates, or withdraws from the university before March 1, 2026, the transfer acceptance will be invalidated. To graduate from the transferred department, the student must be enrolled for at least one semester after the transfer. (Deferral of Bachelor's Degree Acquisition does not count as "being enrolled")

B. second major Processing

- 1) For applicants who do not have a second major or had their new Department as their double major, their original Department will be their double major upon transfer.
- 2) If you have already been accepted into and are currently enrolled in a second major(double major, interdisciplinary major, or student-designed major), the existing second major will remain unchanged, and only the first major will be switched.
- 3) In cases where you apply to different departments for transfer and second major and are accepted for both, the department to which you transfer will be considered your first major, and the department where you were accepted for the second major will be treated as your second major. (The department you transferred out of will not be processed as your double major.)
- 4) Exceptionally, however, in accordance with Article 105 of the Academic Regulations:
 - Students transferring from the College of Medicine and the College of Nursing to another college cannot have Medicine or Nursing as their double major upon transfer, as it is not

possible to have a double major in these disciplines.

- Students transferring from the College of Education to another college will not come to have their first major as their double major upon transfer, as only students of the College of Education may have a double major in a Department thereunder.
 - 5) However, if the newly assigned first major and the second major (double major, interdisciplinary major, student-designed major) cannot be pursued concurrently, the second major will be canceled.
 - 6) If there is no prior record of abandoning a second major and reapplying, you can opt to cancel the second major after being accepted for the transfer and apply for a different second major once. If you fail to be accepted into the newly applied second major, your course of study will revert to a intensive major.
 - C. If you are transferring to a Department in which you are currently pursuing a minor, you must cancel your minor by December 31, 2025.
 - D. The course registration period and procedures are the same as those for current students. During the course registration period, please refer to the curriculum of the department to which you will transfer when registering for courses.
 - E. You may transfer only once and thus may not transfer back to your original department.
 - F. Credit(s) for the major courses of the Department you are transferring to will be acknowledged even if earned prior to the transfer.
 - G. After department transferring, you must satisfy your new Department's curriculum and requirements for graduation.
 - The approval of previously completed courses (at other universities) for credit as part of the curriculum of the new Department shall be determined following the new Department's review.
 - If you transfer to a department with different graduation credit requirements (e.g., 130 credits ⇔ 140 credits), your academic year may change based on the number of credits you have earned so far.
 - H. In the case of students enrolled in a Teachers' Certificate Program transferring to another Department, they will be automatically withdrawn from the Program (for both their first and double major). However they can reapply for a Teacher's Certificate Program again if they are eligible after transferring.
 - I. Your student ID number will remain unchanged.
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J. You may take a leave of absence for the Spring 2026 semester.

- However, applications for a leave of absence for the 2026 Spring semester may only be submitted from March 1, 2026, after the Department transfer has taken effect.
- If you apply during the online leave application period in February, prior to the Department change, your application may not be properly processed. Therefore, you must verify the application status with your Department office after March.
- For applications submitted after March, please make sure to check in advance the tuition refund schedule according to the date of application, as announced in the Portal <Notices for Leave of Absence Application during School Term>

K. The maximum length of studentship and semester leaves of absence will not be extended upon transfer, and the number of semesters already taken will be calculated to include those before and after your transfer.

December 12, 2025

Office of Academic Affairs
